

AIFST RESEARCH POSTER COMPETITION

DIRECTIONS FOR THE PREPARATION OF POSTER ABSTRACT

Please adhere to the following specifications in preparing your abstract.

1. All abstracts are to be submitted via the abstract submission webpage on the AIFST website.
2. Abstracts summaries are to be no more than 250 words in length. Excluding title, author(s), and personal information.
3. No charts or tables are to be included.
4. Ensure that your abstract is grammatically correct and free of other errors. AIFST reserves the right to edit abstracts for accuracy and length.
5. The text on the abstract should be a single paragraph.
6. Use a short and concise title that indicates the content of the abstract.
7. Use standard abbreviations. Capitalise the first letter in trade names. When using abbreviations for compounds, spell out the name in full at the first mention, and follow with the abbreviation in parenthesis. Do not use abbreviations in the title of the abstract.
8. Authors' names should be in capital letters. Place an asterisk after the name of the author (if there is more than one) presenting the paper. Each author should be listed by department, division, institute, city, state and country. All addresses should follow the last author's name.

DIRECTIONS FOR THE PREPARATION OF THE POSTER

1. Posters should occupy a space not exceeding 1 metre square. A0 size is recommended.
2. At least one of the authors must attend the poster during the designated time period to discuss the work presented.
3. Handouts can be very useful.
4. Include the title of the presentation, the name of the authors and the institution where the work was completed at the top of the poster.
5. After the title, the two most important panels are the introduction and the conclusion. On the basis of these two panels, a reader will decide whether to look at the results and perhaps talk to the presenter. These panels need to be very simple and concise and visually attractive.
6. The methods should be presented very simply and concisely.
7. Results should be presented graphically if possible. Avoid large tables of data.
8. Use the space to attract your audience for discussion, not to present complex details of methods and results.
9. Character height recommendations: - Title: 2.4cm; Headings: 10 - 16mm; Text: 5 - 8mm
10. Ordinary typewritten copy is **NOT** acceptable.
11. A matt finish on photographs gives better visibility due to reduction of glare.
12. Be sure to bring your velcro spots ("hooks").
13. Poster locations and other details will be available at the notice board adjacent to the registration desk.

DEADLINES:

Abstract applications close 5.00pm Sunday, 28 April 2019

Successful applicants will be notified by Monday, 13 May 2019

PDF versions of final posters will need to be submitted to aifst@aifst.com.au for judging by Monday, 10 June 2019

