

## 2019 AIFST JACK KEFFORD AWARD

### BACKGROUND

The Australian Institute of Food Science and Technology (AIFST) Jack Kefford Award for Best Paper recognises the contribution to food science and technology of members of the Institute who publish research and technical papers.

The Award is named in honour of Mr Jack Kefford who provided enormous input to the science and technology of food as Officer-in-Charge of the CSIRO Food Research Laboratory, as Assistant Chief of the CSIRO Division of Food Research, as a scientist of international repute, as AIFST President (1971-73), and Technical Editor of Food Australia.

The prize shall be awarded annually at the discretion of AIFST and presented at the Annual AIFST Convention.

### CRITERIA FOR NOMINATION

The Jack Kefford Award is for the best nominated food science and technology paper published in a peer-reviewed journal (print or electronic). Eligibility of a paper for consideration for the Award is contingent upon it meeting the following criteria:

- I. It must have been published in a peer-reviewed journal (print or electronic) during the calendar year preceding the year of the Award;
- II. It must have been published as a research or technical paper;
- III. The paper must have been nominated by an AIFST member (in adherence to Clause IV) who is an author of the paper and who has made a substantial (greater than 40%) intellectual contribution to the paper (multiple AIFST members who are authors of a paper may jointly nominate the paper);
- IV. The nominating author(s) and principal author must be current financial member(s) of the Institute and have held membership for at least 2 consecutive years prior to which the paper was published.

### NOMINATION PROCESS

- a) AIFST shall call for nominations for the Award via channels deemed appropriate and aligned with the overall AIFST awards program. The call for nominations shall outline the closing date of entries; provide the award guidelines and nomination form; and details for return nominations.
- b) Nominations are to be completed via the AIFST Nomination Form which includes a statement, not exceeding 1000 words, outlining the importance of the paper to food science and technology and clearly outline the nature of the nominating author's contribution to the paper. Each nomination shall be accompanied by an electronic copy of the nominated paper.
- c) No member may nominate or be nominated for more than one paper in any year.
- d) No late submissions shall be accepted, although AIFST reserves the right to extend, or change the closing dates for entries at its discretion and without prior notice.
- e) Each entrant shall give an undertaking to attend at the time and place designated by AIFST to receive the award.

### JUDGING CRITERIA



Eligible papers shall be assessed by the Judging Panel for each of the following criteria:

- a) Originality of content & findings presented in the nominated paper;
- b) Demonstrated importance to the field of food science and technology, and
- c) Overall quality of paper in terms of writing style, language and readability.

Each of these criteria will receive an equal weight (25%) in the Panel's considerations. A majority decision by the panel will determine the winner of the Award. If the Panel cannot reach a majority decision, the AIFST CEO or delegate shall make the final decision.

## **JUDGING PROCESS**

- a) AIFST shall invite three (3) Judges who are appropriate members of the food industry to act as the Award Judging Panel. The members of such Judging Panel shall not be members of the AIFST Board, and shall not be professional or personal associates of the nominee/s. In addition, AIFST shall act as Convener of the Award Panel. However, AIFST shall have no primary voting rights and in the case that the Judging Panel cannot reach a majority decision, the AIFST CEO or nominated delegate shall have the casting vote.
- b) Should a Judging Panel member withdraw at any stage, the AIFST CEO or nominated delegated shall appoint a substitute panelist.
- c) AIFST shall notify the Judging Panel of their appointments. AIFST shall acknowledge each nominee with receipt of the nomination.
- d) AIFST shall provide the Judging Panel copies of each nomination, together with the judging guidelines which outline the points system for assessing nominations. The Judging Panel shall read the nominations for the award and select the nomination of greatest merit on the basis of the judging guidelines.
- e) If the Judging Panel determines there are no nominations of sufficient merit, the Judging Panel shall recommend to AIFST that no award be made that year. AIFST's decision on whether an award shall be made is final.
- f) AIFST shall notify the successful author(s) as determined by the Judging Panel in line with the award timelines. AIFST shall also notify non-successful nominees at this time.

## **2019 AWARD TIMELINE**

Call for Nominations	Monday, 17th December 2018
Close of Nominations	5.00pm on Sunday, 28 April 2019
Judging Panel Review	By Friday 17 May 2019
Successful Nominees Notified	Friday 24 May 2019
Prize Awarded	Monday 1 July 2019

## **AWARD PRIZE**

The sole author of a paper that wins the Award shall receive a certificate, plaque and a cash award as determined on an annual basis by AIFST. Where two or more of the authors are members of the Institute, one plaque will be award along with individual certificates and the cash award shall be shared equally among those members by AIFST. The prize will be presented at the Annual AIFST Convention.



**ATTACHMENT 1 – JUROR ASSESSMENT FORM**

**AIFST Jack Kefford Award – Juror Assessment Form**

Each of these criteria will receive an equal weight in the Panel’s considerations. A majority decision by the panel will determine the winner of the Award.  
If the Panel cannot reach a majority decision, AIFST CEO or delegate shall make the final decision.

Juror name: \_\_\_\_\_ Phone: \_\_\_\_\_ e-mail: \_\_\_\_\_

Nominee name			
Criteria field – each field a maximum of 25 points			
<b>Meets Criteria</b>	Y / N (circle)	Y / N (circle)	Y / N (circle)
<b>Originality of content &amp; recommendations</b>	Points allocated: _____ Comment: _____	Points allocated: _____ Comment: _____	Points allocated: _____ Comment: _____
<b>Importance to field of food science &amp; technology</b>	Points allocated: _____ Comment: _____	Points allocated: _____ Comment: _____	Points allocated: _____ Comment: _____
<b>Overall quality</b>	Points allocated: _____ Comment: _____	Points allocated: _____ Comment: _____	Points allocated: _____ Comment: _____
<b>Total points</b>	/75	/75	/75

